

## FEBRUARY 15, 2012 CCHCA BOARD MEETING MINUTES

compiled by Judy Fraser, secretary

LOCATION: Daniels residence - 3426 Brookwood Drive

### IN ATTENDANCE:

Board members: Steve Caruso, Dia Pullen, Jennifer Melton, Larisa Parsons, Jennifer Passey, Leslie Daniels, Hildie Carney, Margarita Diaz, Judy Fraser

Committee members: Phillip Parrish (creek clean up), Jennifer Judelsohn (community appearance), Toby Sorensen (directory), Amy Levy (historian)

CCHCA members: David Stearman, Joyce Skoglund

Meeting convened at 7:30-- (quorum of minimum 5 board members present)

Secretary: (Judy Fraser) asked for edits to the minutes from Nov 9, 2011 meeting and the board approved the minutes as written.

Treasurer's report: ( Dia Pullen) Restricted fund balance of \$883; Unrestricted fund balance of \$3737.

President's report: (Steve Caruso) Brought up the question of raising dues next year, mentioned that Gerry Connelly's office has not responded about his being available for annual meeting. Board agreed that Mayor Lederer or incoming mayor should be invited if Rep. Connelly is not available. Steve reviewed the quest for electricity at the common area and noted that he and Lisa Wetzel discussed option to install solar panels with Parks and Recreation Advisory Board and received mostly positive response. The city is currently undertaking an energy audit and will be considering the solar option along with review of the energy audit recommendations. He mentioned that membership vp term is over this May and Judy Fraser volunteered to head up search for new membership vp.

VP Civic Affairs: Jennifer Passey attended the most recent quarterly meeting of the City of Fairfax Homeowners Association. Their next meeting is April 25 and are planning to discuss the water system and census data. She is planning a Candidate Night for April 15 for city council and school board candidates.

VP Publications: Jennifer Melton noted the deadline for upcoming newsletter is Feb 25 and publication date is March 4. The draft newsletter guidelines were discussed and approved by consensus with the understanding that Steve, Judy and Hildie are to work on final set of guidelines based on group's discussion. Jennifer said that the paypal system is set up but that we need an email address for the person accepting payment. Dia will set up a gmail address for treasurer and membership vp. Also, Ernie will need to set up a payment button on the website. Dia said that Marty (Pullen) could help with that as well. Toby Sorensen asked that corrections on the directory be sent to her. Steve noted that the board should make sure to include ads in directories and addenda.

VP Membership: Margarita Diaz reported that there are approximately 120 members for 2012. She sent an email to 200 households which haven't renewed yet and letters were hand delivered to those without

listed email addresses. She plans another email in a month as a final push. All board members have renewed. Steve thanked Margarita for a great job on the membership drive and in organizing and tracking membership data.

VP Block Captains: Leslie Daniels said that Lisa Wetzel will accept and deliver any canned food that the association collects. She will include a notice in the newsletter, and all flyers and notices for neighborhood events should include a note about canned food donations.

VP Social Activities: Larisa Parsons Larisa was installed as new social activities vp by acclamation. Steve led discussion of social calendar. Leslie will organize the community yard sale, tentatively scheduled for April 28. Phillip Parrish said that Friends of the Accotink are running a creek clean up on April 7th and he suggested we join forces with them on our part of the creek. Steve asked him to find out more about what that would involve and to leave open the option to hold our own clean up in conjunction with the city-wide clean up day later in April. Discussion focused on litter along Old Lee Highway and the path to the high school. Steve said Old Lee is someone other groups "Adopt-a-Spot", and Toby said she would talk to the school superintendent about whether we might unofficially adopt the path to the high school. Easter egg roll is scheduled for April 7 at 10 am, Larisa will contact Nasrin Lescure about common area work day. General meeting is scheduled for May 16, at 7:30, location tbd. Judy will check into library or city hall as possible venues. Ice cream social will be on June 19, the last day of school, at 6pm. Dia will organize it. Steve asked about ideas for a social event in May. Phillip suggested a shred event. Steve suggested a music event that might also be a fundraiser. Judy will organize the Main Street Community Band concert on July 22. Waterfest is planned for August 11. Labor Day picnic will be on Sept 3, 4-7, Leslie suggested a website/company for entertainment ideas. Octoberfest tentatively scheduled for October 13. The group agreed to offer to pay the sound guy. Halloween pizza party will be October 31 at 5pm. Santa visits will be Dec 17-20 and Larisa will check with Jill Toth to see if she wants to run it again this year. Also, it was suggested that all sign-ups should be required to have a current membership to participate and that it is important to have an accurate count of children that will be at each house. Membership request to renew should be on every flyer, e.g. "this event is supported by your membership dues". Adopt-a-family drive was successful this year. Holiday Decoration Contest set for Dec 20 and Jennifer Judelsohn agreed to confirm that garden club will handle again this year. Newsletter dates were also set at June 4 (deadline May 21), August 24 (deadline Aug 10), and November 10 (deadline Oct 27)

Community Appearance Committee: Jennifer Judelsohn Decoration contest was a success this year. Sign fundraising has brought in approximately \$400 so far. The board congratulated Jennifer and Amy Levy for their efforts. They suggested that the website have a thermometer type graphic to show the funds collected and the money still needed. Judy said she would talk with Ernie about adding it to the website. They will also send a note in for the next newsletter. Sign contest should be considered an idea generating contest.

Welcoming Committee (Ernie Klimonda- absent) Steve asked for volunteers for a co-chair to assist Ernie with welcoming duties. Larisa volunteered.

Historian: Amy Levy will work on human interest story for newsletter.

Electronic Media: (Ernie Klimonda, Judy Fraser) no report

Welcoming: (Ernie Klimonda) no report

Recycling: (Katie Baxter-Gagen- absent) no report

Meeting adjourned at 10:15 pm.